

GARDNERVILLE REGULAR MEETING Meeting Agenda



Jim Park, Chairman
Barbara Smallwood, Vice Chairman
Bill Chernock, Board Member
Dan Hamer, Board Member
Rocky Walling, Board Member

Gardnerville Administrative
Office 1407 Highway 395 N
Gardnerville, NV 89410
www.townofgardnerville.com
Phone: 775-782-7134

Tuesday, September 1, 2026

4:30 PM

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville is committed to providing fiscally responsible services to its residents with respect and professionalism."

Copies of the finalized agenda are posted at the following locations on or before the third day prior to the Town Board Meeting in accordance with NRS Chapter 241:

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410

The agenda and supporting materials may also be found online at
<https://www.townofgardnerville.com/government/town-board/archive-center/> and <https://notice.nv.gov/>.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation offered before the official start of the Board meeting shall be a voluntary offering of a private citizen. Attendance and participation in any invocation is not required. The views expressed are not necessarily views of the Board, have not been previously reviewed or approved, and shall not impact the business of the Board."

INVOCATION - Latu Paea - Carson Valley United Methodist Church

Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE - Jim Park

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

August 4, 2026 Meeting Minutes

[August 2026 Gardnerville Town Board draft mtg mins](#)

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion after public comment. Town Board Members or any member of the general public wishing to discuss any Consent item or items may request to have the item or items moved to the Administrative Agenda for further discussion. When items are moved for discussion, they will be placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Acknowledge no correspondence for the month of August 2026. (Carol Louthan, Administrative Services Manager)**
2. **For Possible Action: Approve, approve with modifications, or deny September 2026 Report of July 2026 Health & Sanitation Data. (Marie Nicholson, Secretary).**
[H&S September 2026 Report of July 2026 Data](#)
3. **For Possible Action: Approve, approve with modifications, or deny August 2026 paid claims. (Carol Louthan)**
[August 2026 paid claims](#)
4. **For Possible Action: Discussion to approve, approve with modifications, or deny a request by the Suicide Prevention Network to place purple ribbons on the decorative light poles along US Highway 395 from August 31st until September 30th recognizing September as Suicide Prevention Awareness Month. (Debbie Posnien, Suicide Prevention Network)**
[Purple Ribbons Example](#)
5. **For Possible Action: Discussion to approve, approve with modifications, or deny a request by Main Street Gardnerville to place pink ribbons on the decorative light poles along US Highway 395 between October 1st and October 31st as part of a "Paint the Town Pink" campaign recognizing October as Breast Cancer Awareness Month in Douglas County. (Jennifer Tune, Main Street Gardnerville Executive Director)**
[Pink Ribbon Photograph](#)

6. **For Possible Action:** Discussion to approve, approve with modifications, or deny the Town Manager's request to remove a 2000 Bobcat Skid Steer with a combo bucket attachment and a 2005 Peterbilt Rear Load Sanitation Truck (Truck 621) from the town's fixed asset inventory and designate them for disposal at public auction. (Erik Nilssen, Town Manager)
[Fixed Asset Deletion 621](#)
[Fixed Asset Deletion Bob Cat and Combo Bucket](#)
7. **For Possible Action:** Discussion to approve, approve with modifications, or deny the purchase of new Wright Manufacturing Company Stand On Mower with a snow mate attachment in an amount not to exceed \$11,634.96 from Outdoor Power-NV under Sourcewell Contract 112624-WRT. (Erik Matus, Town Maintenance Supervisor)
[Quotation_2026-07-22](#)
[Stander B Example](#)
[Sourcewell Contract](#)

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point.)

8. **Not For Possible Action:** Discussion on the Main Street Gardnerville Director's Report of Activities for the month of August 2026. (Jen Tune)
[August 2026 Director's Report](#)
9. **For Possible Action:** Discussion to approve, approve with modifications, or deny a grazing agreement with Blackacre Ranch to allow sheep to graze in the Town of Gardnerville's Mountain View Park; with public comment prior to Board action. (M. Andy Hanson, Blackacre Ranch, David H. Rigdon, Town Attorney and Erik Nilssen)
[BAR Grazing Agreement v3](#)
10. **For Possible Action:** Review of a draft lease agreement for the 20-30 Club for use of the Gardnerville Jail located at 1440 Courthouse Street and provide direction to the Town Attorney on changes to incorporate into the final version of the lease that will be submitted to the 20-30 club for their review; with public comment prior to Board action. (David H. Rigdon)
[2026 Jail Building Lease v2](#)
11. **Not For Possible Action:** Discussion on the Town Attorney's monthly report of activities for the month of August 2026. (David H. Rigdon).
[2026-09-01 TA Activity Report](#)
12. **Not For Possible Action:** Discussion on the Town Manager's monthly report of activities for the month of August 2026. (Erik Nilssen)
[2026 September Town Manager Monthly Report](#)
13. **Not For Possible Action:** Discussion on the Town Board Members activities and liaison committee reports including but not limited to: Carson Valley Arts Council, Nevada League of Cities, Carson Valley Visitors Authority, and Main Street Gardnerville. (Board Members)
14. **For Possible Action:** Direction to the Town Manager by the Town Board Members regarding the placement of items on future town board agendas; with public comment prior to Board action. (Erik Nilssen)

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next Regular Board Meeting - October 6, 2026

